

Worksheets, Equipment/Materials, Preparation

Module	Worksheets	Equipment/ Materials	Preparation
1	None	<ul style="list-style-type: none"> ▪ Agenda for the training ▪ List of all participants and instructors for the training 	<ul style="list-style-type: none"> ▪ Have Visual 1-1 on the screen as participants enter the room. ▪ Prepare tear sheet with ground rules. See Instructor Manual for examples. ▪ Prepare a tear sheet labeled Parking Lot. ▪ Place a Participant Manual, pen, and name tent at each seat.
2	<ul style="list-style-type: none"> ▪ Worksheet 2.1, Confidentiality Scenarios 	<ul style="list-style-type: none"> ▪ State sexual assault statutes for each state represented in the training 	<ul style="list-style-type: none"> ▪ In preparation for the “Law Review” activity, prepare a written review of Appendix A, Background on VAWA 2005, VAWA 2013 and Forensic Compliance Mandates; and Appendix B, HIPAA Privacy Guidelines and Sexual Assault Crisis Centers. ▪ Prepare any state disclosure laws related to mandatory reporting and confidentiality that you wish to present. See Instructor Manual for details. ▪ Review the Worksheet 2.1, Confidentiality Scenarios. Be sure you are aware of the appropriate way to respond to each scenario according to your state’s laws and organization/agency protocols. See details in the Instructor Manual. ▪ There is a sample of a volunteer confidentiality contract in the Toolkit: Information and Tools for Program Managers; participants can adapt it for use in their own organizations.
3	<ul style="list-style-type: none"> ▪ Worksheet 3.1, Incidence and Prevalence of Sexual Assault ▪ Worksheet 3.2, Myths and Facts About Rape and Sexual Assault 	<ul style="list-style-type: none"> ▪ Large (3x5”) index cards/sticky notes (two per participant) 	<ul style="list-style-type: none"> ▪ Prepare tear sheets and index cards/sticky notes for “Myths and Facts About Rape and Sexual Assault” lesson and “Myth or Fact?” activity. See Instructor Manual for details.
4	<ul style="list-style-type: none"> ▪ Instructor Worksheet 4.1, Response Scenarios Case Studies With Answers ▪ Worksheet 4.1, Response Scenarios Case Studies ▪ Worksheet 4.2, How Would You Respond? 	None	None

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5	<ul style="list-style-type: none"> ▪ Worksheet 5.1, STI Scenario ▪ Worksheet 5.2, Physical and Psychological Impact Scenario 	None	<ul style="list-style-type: none"> ▪ Carefully review the group process scenarios and be prepared to present an “ideal” response. As protocol, facilities, and resources vary from community to community, the response should be based on existing procedures at participants’ agencies.
6	<ul style="list-style-type: none"> ▪ Worksheet 6.1, Campus Sexual Assault Case Studies 	None	None
7	<ul style="list-style-type: none"> ▪ Worksheet 7.1, Themes and Beliefs Related to Male Sexual Assault 	None	None
8	<ul style="list-style-type: none"> ▪ Worksheet 8.1, Medical-Forensic Exam Case Study ▪ Worksheet 8.2, Drug-Facilitated Sexual Assault 	<ul style="list-style-type: none"> ▪ Red paper or index cards cut into approximately 3x4” pieces for “Information Search and ‘Red Flags’” activity. 	<ul style="list-style-type: none"> ▪ Carefully review the medical-forensic exam case study described in this module. ▪ You should be aware of whether or not a system-based advocacy program exists in your local police department or prosecutor’s office. See the Instructor Manual for details. ▪ Cut red paper or red index cards into small pieces (approximately 3x4”) for the “Information Search and ‘Red Flags’” activity. You will need three pieces for each group; the number of groups depends on the number of participants in the training.
9	<ul style="list-style-type: none"> ▪ Worksheet 9.1, Role Play—Kendra and Laura 	None	<ul style="list-style-type: none"> ▪ Carefully review the role plays in this module and make notes to yourself regarding some “ideal” responses to each. See details in the Instructor Manual. ▪ You will address suicide in this module. Procedures for evaluating suicide risk vary greatly from center to center. Carefully review this section.
10	<ul style="list-style-type: none"> ▪ Worksheet 10.1, Maintaining Healthy Boundaries ▪ Worksheet 10.2, Personal Self-Care Plan 	None	None
11	<ul style="list-style-type: none"> ▪ Worksheet 11.1, Checklist for Working With Victims of Sexual Assault 	None	None