

Training Design Document (Title of Training)

Detailed Design (Example)

(Module Number: Title of Module)

Pre-instructional Considerations

The goal of this training is to: (insert brief statement of the training goal.) At the conclusion of this training, it is expected that (target audience) will: (insert summary statement of what target audience will be able to do).

This module consists of the following components:

- *(List components of the module)*

Audience and Prerequisites

The audience for this learning event includes:

Primary audience:

***Secondary audience:**

**Training will be designed for the primary audience.*

Assessment Strategy

- **Level 1 (Satisfaction):** *Collect results to determine participants' satisfaction with overall training.*
 - **Level 2 (Learning):** *Assess learning using a comprehensive performance assessment.*
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Detailed Design

#3 Module Name:

Total Module Time: 1 hour

Topics to Be Covered:

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Objectives for Module:

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Handouts:

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Worksheets:

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Detailed Design

<p>Instructional Strategy: (Insert how the module will be delivered) Deliverables: (Insert training materials that are necessary to deliver the module) Purpose: (Insert summary statements of the purpose of the module)</p>			
Objective	Est. Time	Content Outline and Notes	Resources
(Insert Objective)	(Insert estimated time to deliver specific content – Total time should equal total module time)	(Include content outline aligned with each objective and how the material will be delivered e.g., lecture, facilitated discussion, learning activity, etc.)	(Include sources where content can be found)
(Insert Objective)		Topic 1: (Insert content to meet objective and how it will be delivered)	
(Insert Objective)		(Insert content to meet objective and how it will be delivered)	
(Insert Objective)		(Insert content to meet objective and how it will be delivered)	
(Insert Objective)		Topic 2: (Insert content to meet objective and how it will be delivered)	
(Insert Objective)		(Insert content to meet objective and how it will be delivered)	

Detailed Design

Objective	Est. Time	Content Outline and Notes	Resources
(Insert Objective)		Topic 3: (Insert content to meet objective and how it will be delivered)	
(Insert Objective)		(Insert content to meet objective and how it will be delivered)	
		Conclusion	
