

Worksheet 2.4

Preplanning Readiness Checklist

My organization has:

- A commitment of active and involved leadership, with continued leadership involved throughout the planning process.

- No unresolved major crisis that may interfere with the planning process (e.g., insufficient funds for the next payroll).

- Board (if you have one) and staff who can work together and are not involved in destructive conflict?

- Board (if you have one) and staff who understand the purpose of planning and what it can or cannot accomplish, as well as consensus about expectations?

- Commitment of resources to adequately assess current programs and the ability to meet current and future client needs.

- Willingness to question the status quo and to look at new approaches to perform and evaluate the business of the organization.