

Enrollment Information for Online Elder Abuse Training

Step 1: Create an account in the LMS by visiting:

<https://gm1.geolearning.com/geonext/ovcttac/requestaccount.geo>

Step 2: After you create an account, log into the Learning Management system using your login credentials.

The screenshot shows the login page of the OVC TTAC Learning Management System. At the top left is the OVC TTAC logo. At the top right, it says "Welcome to the OVC TTAC Learning Management System". Below the logo is a "Login" header. The main content area contains a text box with instructions: "Log in using your login credentials sent to you via e-mail. If you are a new user, you will need to request a new account by selecting the Request a new account link below. If you have forgotten your password, use the Forgot your password link below." Below this is a "Note: * Required Fields." and a "Login Form:" section. The form has two input fields: "*Username:" and "*Password:". Below the password field are two links: "Forgot your password?" and "Request a new account.". At the bottom right of the form is an "Enter" button. At the bottom of the page, there is a copyright notice: "© 2014 SumTotal Systems, LLC build: 5.201402-00115" and a "POWERED BY SUMTOTAL SYSTEMS" logo.

Step 3: Select **Course Catalog** from the button on the main graphic in the middle of the screen. You can also access the catalog by selecting **Courses** from the left menu, and then **Catalog**.

The screenshot shows the main dashboard of the OVC TTAC Learning Management System. At the top left is the OVC TTAC logo. At the top right, there is a navigation bar with links: "Help | Contact Us | Log Off | Role: Learner" and "Logged in as: Kat Negron". Below the logo is a "My Home" header. On the left is a "Menu" sidebar with options: "Home", "Quick Links", "News and Information", "Courses", "Settings and Preferences", and "Frequently Asked Questions". The main content area is titled "Welcome to the Learning Management System!" and features a large graphic of a globe with "E-LEARNING" written across it. To the right of the globe is a vertical stack of buttons: "ENROLL FOR VAT ONLINE", "MY COURSES", "MY TRANSCRIPT", "FREQUENTLY ASKED QUESTIONS", "COURSE CATALOG", and "WATCH THE ORIENTATION". A purple arrow points to the "COURSE CATALOG" button. Another purple arrow points to the "Courses" option in the left menu.

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Step 4: After reaching the **Catalog** select the **Bundles** tab at the top of the **Catalog** screen to enroll in all three courses at once. You can also enroll in each course individually by selecting the **Alphabetically** tab shown below.

The screenshot shows the OVCTTAC Course Catalog interface. At the top right, there are links for Help, Contact Us, Log Off, and a user role dropdown set to 'Learner'. The user is logged in as 'Kat Negron'. A search bar is present with a 'Go' button. The main content area is titled 'Course Catalog: Bundles'. Below this, there is a search bar and an 'Advanced Search' button. A row of tabs includes 'Featured Courses', 'Bundles', 'By Category', 'Alphabetically', 'ILT With Open Seats', and 'Online Resources'. Below the tabs, there is a prompt: 'Click Details or the name of a bundle to view its details.' Below this, it says 'Displaying records 1-2 of a total of 2'. The first record is 'Online Elder Abuse Training', with 'Training Type: Bundle' and 'Duration: 3 hours'. A 'Description:' section follows, containing a welcome message and a list of learning objectives. At the bottom of the description, there is a 'Details' button. Red circles and arrows highlight the 'Bundles' and 'Alphabetically' tabs, and the 'Details' button.

Step 5: Select the **Details** ([Details](#)) button of the Online Elder Abuse Training.

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Step 6: Select **Enroll** in the upper right corner of the **Details** screen.

OVCTTAC OFFICE FOR VICTIMS OF CRIME Training and Technical Assistance Center

Help | Contact Us | Log Off | Role: Learner | Logged in as: Kat Negron

Search: Go

My Home

Menu

- Home
- Courses
 - My Courses
 - My Transcript
 - Catalog
- Settings and Preferences
- Frequently Asked Questions

Bundle: Details

Bundle: Online Elder Abuse Training Close Record

Details

Back **Enroll**

Bundle Details:

Bundle Name: Online Elder Abuse Training
Status: Active

Description: Welcome to the Online Elder Abuse Training. The Department of Justice's Office for Victims of Crime, in collaboration with the Access to Justice Initiative and the Elder Justice Initiative, created this free online elder abuse training for legal service providers. This interactive Web-based training program offers a variety of information, tools and resources, from interactive client scenarios to printable resources for your office.

The first three modules will help you:

- Recognize signs of elder abuse, including domestic violence and sexual assault in later life
- Identify older adults who are at risk of abuse
- Respond to difficult ethical issues that arise with elder abuse clients
- Identify various legal remedies available to victims of elder abuse
- Connect victims with appropriate community resources
- Incorporate sample policies

We would like to thank the following individuals for their contributions to creating the Online Elder Abuse Training.

Be sure to review the **System Requirements** for running the Online Elder Abuse Training on your computer (or other electronic device). As you complete each module of the training, you will receive a certificate of completion. You can download your certificate of completion by visiting the My Transcript menu in Courses on the left. Then, select Online Elder Abuse Training from your courses. Finally, select Print Certificate from button in the upper right of the screen.

Bundle Code: oeat061314
Duration: 3 hours

Step 7: Check to make sure you have successfully enrolled in the training by visiting the **My Courses** menu on the left side of the screen under **Courses**. Your Online Elder Abuse Training courses will appear under **My Elective Learning**.

OVCTTAC OFFICE FOR VICTIMS OF CRIME Training and Technical Assistance Center

Help | Contact Us | Log Off | Role: Learner | Logged in as: Kat Negron

Search: Go

My Home

Menu

- Home
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 - My Courses**
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- Frequently Asked Questions

My Courses

Courses

Here you can register for required or elective online courses. You can also view your transcripts and certificates for completed courses.

My Courses Select the course that you would like to take from your elective and required courses.

My Transcript View your transcript

Catalog View your course catalog

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