

# PROGRAM EVALUATION

***OVC's Training and Technical Assistance Center (OVC TTAC) provides training to support professional development, enhance services to the community, and expand outreach to underserved victims of crime.***

OFFICE FOR VICTIMS  
OF CRIME TRAINING AND  
TECHNICAL  
ASSISTANCE CENTER

9300 Lee Highway,  
Fairfax, VA 22031  
Phone: 1-866-OVC-TTAC  
(1-866-682-8822)  
TTY: 1-866-682-8880  
Fax: 703-225-2338  
E-mail: [TTAC@ovcttac.org](mailto:TTAC@ovcttac.org)  
[www.ovcttac.gov](http://www.ovcttac.gov)

***Are your victim services programs working? Good program evaluation will help you answer that question.***

Program evaluation training is designed for program managers, directors, or other allied professionals who have the primary responsibility for developing, monitoring, and evaluating direct services and other programming. The user-friendly, interactive exercises give you the information, skills, and tools you need to plan and implement an ongoing evaluation of your programs and services.

**BY PARTICIPATING IN THIS 2-DAY TRAINING, YOU WILL:**

- Examine how indepth program evaluations are crucial to the financial health of a nonprofit organization.
- Learn how to use program evaluation tools effectively to demonstrate how your organization is achieving its objectives.
- Look at the entire evaluation process—identify types of evaluation; prepare your organization; develop a plan; conduct an evaluation; and report and use the findings.
- Improve your skills in reporting the results to your stakeholders to help raise public awareness and attract funding for the services you provide.

CEUs are available upon successful completion of the training.

## HERE'S HOW TO GET STARTED

**APPLY EARLY.**

Request a training at least 135 days (4½ months) prior to the event date.

**LET PEOPLE KNOW.**

Conduct outreach to local and regional partners to participate in the training. Enroll up to 40 participants, but there must be a minimum of 30 participants at the training.

**FIND A PLACE TO HOLD THE TRAINING.**

Secure a training facility and cover facility costs (including audio-visual equipment).

**RELAX.**

OVC TTAC will arrange for the training event to meet your needs on your schedule.



**OVCTTAC**